

International Student Handbook



MFLU



Academic Year 2009

Mae Fah Luang University

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Message from the President

Strategically located in Thailand is northernmost province of Chiang Rai. Mae Fah Luang University was established with generous support from the Royal Thai Government in 1998 Under Royal Charter, as an autonomous public institution, and in commemoration of the gracious contribution of Her Royal Highness the late Princess Mother, the university's mission was set to serve the need of people in the North Thailand.

Serving as a national and regional university, providing high standard academic services and human resource development for neighboring counties of the Greater Mekong Sub-region as well as for all of Southeast Asia. It has within seven years, Become Thailand is fastest growing university. Known for its quality teaching, Research and service to the public A wide range of programs are offered today undergraduate, graduate and post-graduate levels emphasizing the university's theme of quality education and human resource development. Thai culture and arts are integrated into the curricula. While emphasis is also placed on science and social science. And includes English and Chinese

Mae Fah Luang University adopts a "university in the park" concept and offers an environment and culture uniquely conducive to living and learning. We warmly welcome you and wish you an enjoyable and successful stay at Mae Fah Luang University.

Vanchai Sirichana ,Ph.D.

Division of International Affairs

Vision

The division of International Affairs provides the international standard and systematic operation to service and foster the international cooperation with universities, institutes and organization around the world to achieve the university vision

Mission

Our Division comprises of 5 separate missions, each with their own particular functions and responsibilities

1. General Affairs
2. Scholarships and External Cooperation
3. Public Relations and Information
4. International Collaboration
5. Student Affairs

Things to do before getting started as a student at MFU

After accepted as a student at MFU. You should

1. Pick up a registration form and tuition fee invoice (Division of Registration and Evaluation)
2. Pay your tuition fees (Division of finance and Accounting)
3. Recheck your registration and tuition fees payment and sign in the student register (Division of Registration and Evaluation)
4. Scan your fingerprints and receive your student password (the Center for Information Technology service)
5. Open a bank account and acquire a student ID card at the Bank of Ayudhya Plc.MFU branch (D1 Building)
6. Make a reservation for accommodation (Division of Students Development)

Campus Life

Tip of behavior

Uniforms

International students who are registered of the undergraduate level (regular or international program) are requested to wear university uniforms in accordance with the university rules, specified as follows.



Female

a white, short-sleeved shirt with fold line at the back and MFU logo and engraved chrome buttons; a black skirt long enough to cover the knees; a brown leather belt with MFU buckle, white canvas shoes for 1st year students and black leather shoes for the others. The university pin must be clasped on the right hand side of the shirt at chest level.

Male

A white long-sleeved shirt, navy/black trousers; a black leather belt with MFU buckle; black leather shoes; a blue necktie.

Important behavioral tips

1. Show reverence to all Buddhist objects and places. Women should never touch a monk or his robes.
2. Thais greet each other with a Wai (a prayer - like gesture where the palms of the hands are pressed together and raised to chest level) As a general rule it is polite to Wai when meeting. someone older or in a more senior position than you.
3. Always remove your shoes before entering a temple or someone's home.

visa

Obtaining a visa

Once your application to study at MFU has been approved, you will need to obtain a Non-Immigrant ED visa to enter Thailand. This visa will be extended once your study commences. In any case, DO NOT enter Thailand on a tourist or transit visa, as they cannot be extended to cover your period of study.

Please Note : Foreign nationals on a student visa are not eligible for a work in Thailand.

Documents required for a visa

1. A copy of the official letter of acceptance from MFU
2. Recent 4*6cm. passport size photos (less than 6 months old)
3. A copy of your passport-information page (s)
4. A medical certificate (less than 6 months old)
- 5 Visa fee

Visa extension

Students are requested to :

1. Notify the Division of International Affairs no less than 2-3 weeks before the expiry date, bringing your passport with you. In about a week, the Division of International Affairs will issue the visa extension request letter.

2. Take the passport, the visa extension request letter from MFU and one 3x4 cm. recent photograph to Mae Sai Immigration Office.

Re-entry regulation

Students wishing to leave Thailand and return for academic purposes must apply for RE-ENTRY at the Immigration Office. If they fail to do so, when re-entering Thailand their visa will automatically be canceled.

Documents required for re-entry

1. Completed re-entry form, which can be obtained at the Immigration Office front desk.
2. Your passport
3. One recent 5 cm photograph.

Immigration Office

507 South Sathorn Road, Soi Suan Phlu, Bangkok

Tel. 0-2287-3101 (-10)

Office hours: 8.30 am to 4.00 pm

Monday-Friday

Facilities and Resources Center

The Sirindhorn Chinese Language and Culture Center

A center for Chinese-language instruction development and standardisation, this center offers both Chinese-language and Chinese-teaching courses to ensure community, social-and national-level human-resources development.

MFU Book Center

This a center for distribution and sale of books, educational media and stationary for student, lecturers, university staff as well as general public.

The Center for Learning Resources and Educational Media Center

This modern library and learning center utilizes internationally recognized information-technology systems in its services. One of which is the Teaching Development Center, which provides-academic services for the community

Computer Laboratory

This computer laboratory is a center of electronic educational tools-to supplement student's learning and training activities.

Auditorium and Conference Hall

Mae Fah Luang University's auditoria and conference halls, which are fully equipped with modern audiovisual facilities. Can serve both the University and other organizations as venues for seminars, training programs, symposia and conferences.

Indoors Stadium and Sports Center

This is a multi-purpose indoors stadium offering various indoors-sports facilities as well as fitness rooms, open to both MFU staff and the public to promote sports activities and exercising.

Useful Telephone Number

Telecommunication

Rama Communication and Control Center	(662) 246-0999
Krung Than Communication and Control Center	(662) 455-0088
Overseas Subscriber Call	001
Operator-Assisted Overseas Call	100
Domestic Long Distance Call	

Mobile Services

Advanced Info Service (AIS)	1175
True	2222
D Total Access Communications (DTAC)	1800

Info Line

Tourist Service Center	1155
Food and Drug Administration (Hotline)	1556
Bangkok Metropolitan Administration (Hotline)	1555
Telephone Service Bangkok Directory	13, 1113

Assistance

Provincial Directory Assistance	183
Traffic Control and Command Center	197
Telephone Service Complaint Center	189

Airport

Flight Schedules	1566
Bangkok International Airport	(662) 535-1111/2
Bangkok Domestic Airport International	(662) 535-2081/2 (662) 535-2846-7, 535-1254
Departure	(662) 535-1386
Arrival	(662) 535-1301

Railway Station

Bangkok Railway Station (Hua Lamphong)	(662) 223-7010/7020 7461
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Immigration Department

Immigration Bureau Office	(662) 287-3101/10
Mae Sai Immigration Office	053-777-098

Road & Transport

High Police Service	1193
Eastern Bus Terminal (Ekkamai)	(662) 391-8097, 2504
Southern Bus Terminal (Pinklao Nakorn Chaisiri)	(662) 435-1200, 1199
Northern Bus Terminal	(662) 936-2841-48
Northeastern Bus Terminal	02-9366-0657 (662) 936-2852-66
Emergency call (MFU)	053 916 999

MAE FAH LUANG UNIVERSITY
Academic Calendar: 2009 - 2010

First Semester

Registration for class	May 23 - 24, 2009
First Day of Classes	June 8, 2009
Midterm Examination	August 3 - 7, 2009
Last day of Classes	September 25, 2009
Final Examination	September 28 - October 9, 2009
Holiday	October 10, 2009

Second Semester

Registration for class	October 26, 2009
First Day of Classes	November 2, 2009
Midterm Examination	December 21 - 28, 2009
Last day of Classes	February 19, 2010
Final Examination	February 22 - March 5, 2010
Holiday	March 6, 2010

Summer Session

First Day of Classes	March 29, 2010
Last day of Classes	May 7, 2010
Examination	April 10 - May 14, 2010
Holiday	May 15, 2010

MFU....

MAP...



June 2009

มิถุนายน 2552

Mon/จันทร์	Tue/อังคาร	Wed/พุธ
1	2	3
8 First day of class / Late registration period	9	10
15	16 Emblem Ceremony of Mae Fah Luang University	17
22	23	24
29	30	

Thu/พฤหัสบดี	Fri/ศุกร์	Sat/เสาร์ Sun/อาทิตย์
4	5	6 7 International Student Orientation at D 1 - 301
11	12	13 14
18 Paying respect to the teachers ceremony / the Activity world	19 Last day of late registration	20 21
25	26	27 Kantoke Dinner (Lanna Dining Party) 28

Remark-Venue

- * June 8-19, 2009 Late Registration for classes
/Payment of Tuition fees

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